UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

FOR THE DISTRICT OF COLUMBIA					
))				
V.) Civil Action No.				
))				
Defendant)				
SUMMONS	IN A CIVIL ACTION				
To: (Defendant's name and address)					
A lawsuit has been filed against you.					
serve on the plaintiff an answer to the attached com	as on you (not counting the day you received it) you must plaint or a motion under Rule 12 of the Federal Rules of eved on the plaintiff or plaintiff's attorney, whose name and				
If you fail to respond, judgment by default n complaint. You also must file your answer or motion	nay be entered against you for the relief demanded in the on with the court.				
	ANGELA D. CAESAR, CLERK OF COURT				
Date:					
	Signature of Clerk or Deputy Clerk				

FOIA Summons (12/11) (Page 2)

Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (nan	ne of individual and title, if any)					
was re	ceived by me on (date)	·					
	☐ I personally served	the summons on the individual a	t (place)				
			on (date)	; or			
	☐ I left the summons	at the individual's residence or us					
		f suitable age and discretion who resid	no resides there,				
	on (date), and mailed a copy to the individual's last known address; or						
	☐ I served the summo	ons on (name of individual)			, who is		
	designated by law to accept service of process on behalf of (name of organization)						
			on (date)	; or			
	☐ I returned the summ	nons unexecuted because			; or		
	☐ Other (<i>specify</i>):						
	My fees are \$	for travel and \$	for services, for a total of \$				
	I declare under penalty of perjury that this information is true.						
Date:			Server's signature		<u></u>		
			Ü				
			Printed name and title				
			Server's address				

Additional information regarding attempted service, etc: